

# EDINGALE PARISH COUNCIL

## DRAFT MINUTES OF PARISH COUNCIL MEETING

Meeting of the Parish Council  
held on Monday 6<sup>th</sup> June 2016  
at 7.30 pm at Edingale Village Hall.

Members present:

Cllr S Dhillon

Cllr M Cliffe

Cllr N Mason M.B.E.

Cllr J Lacey (Acting Chair)

Cllr J Startin

Cllr I Van Arkadie

Mrs M Jones, Clerk, 5 members of the public.

1. **To receive apologies**  
Cllr Wesley had apologised and his apology was approved. Cllr Lacey took the Chair.
2. **To receive any Declarations of Interest**  
None received
3. **To approve the Minutes of the meeting of 3<sup>rd</sup> May 2016**  
The Minutes were approved as a true record and signed by the Chair.
4. **To adjourn the meeting, hold the public session, and reconvene the meeting**  
The Chair of the Village Hall Committee gave an update; bookings had increased. Various health and safety matters needed attention and two applications for funding had been submitted to the Council, for playpark repairs, and car park resurfacing costs. A competitive quote had been received for surfacing, and details were given, it would be a base coat, not road standard tarmac. Cllr Startin said that the Council should request references and further information to confirm that the company was bone fide. It was agreed that there would not be time to do the work before the summer's Queen's Birthday Picnic and Open Gardens events, although the Committee had requested work around the manhole covers to be done as soon as possible. It was hoped that the work would provide an improved car park for 10 or 15 yrs. A grant from the Parish Council was needed as surfacing of the car park would not receive other funding.  
Issues of repairs at the playground were also mentioned, these were urgent and some of the equipment could not be used. Details of inspection companies would be forwarded to the Committee.

A comment was made that pavements in Croxall Road and Church Lane were in a poor condition, and these would be reported to Highways.

**5. To receive the Clerk's Report**

Pessall Lane - County Farms had agreed to ask their contractor to reinstate the drain.

Raddle Lane - A complaint had been made about grass cuttings being dumped in the lane, and about a pothole which had been reported to Highways.

Audit Information had been displayed on the notice board in accordance with regulations.

**6. To receive correspondence**

SPCA bulletins

Invitation to Councillors to attend the Chair of Lichfield District Council's Civic Service

Information on the Centenary Fields programme

Staffordshire County Council Rights of Way information

**7. To receive Councillor's Reports**

Cllr Cliffe reported that there had been a burglary in the village.

Cllr Mason said that the Raddle Lane sign needed replacing, the District Council would be informed.

Cllr Van Arkadie reported that the Queen's Jubilee tree was still alive.

Cllr Lacey commented on the state of pavements in Church Lane and Croxall Rd. He also reported on a resident parking on the grass verge and asked that a letter be sent.

**8. To consider any planning matters**

No applications

**9. To consider installation of second defibrillator**

Training would shortly be arranged at the Village Hall. The supplier company would be asked if the cabinet could be exchanged for a lockable one. Highways would be asked to give permission for the defibrillator to be located on the island by the Black Horse.

**10. To consider a contribution to playground repairs**

Proposed by Cllr Van Arkadie and seconded by Cllr Cliffe that a donation for repairs up to £1200 be agreed. RESOLVED approved.

Discussion took place on a quote which had been received for resurfacing the Village Hall car park. It was agreed to request references and further details on the company which had supplied the quote, and for a more detailed specification. If satisfactory information was received in time for the next meeting it was likely to be approved.

11. **To consider removal of a tree next to 2 Rowley Close**  
RESOLVED to approve the removal of the tree which was causing damage to the property providing the owner confirmed his agreement.
12. **To consider fly tipping complaint**  
There had been no further incidents.
13. **To consider a CCTV system**  
RESOLVED to defer consideration of this expenditure until the spending on the Village Hall car park had been approved.
14. **To receive the Financial Report**  
Banking - on-line banking was now in use. An enquiry would be made regarding the number of signatories required to authorise payments. An application had been made to the government's Transparency Fund for the cost of the laptop and printer, this was expected during June. Receipts of £478.31 for the grass cutting agreement and £699 for the lengthmen's agreement from Staffordshire County Council were noted. Capital fund - Cambridge Building Society had requested a second signatory to request a notice period for removal of funds. The total capital was now £ 110,919.43.  
  
RESOLVED to approve the Financial Report.
15. **To approve the 2016-18 pay award**  
RESOLVED to approve the pay award and amend the Clerk's contract to include the new pay rates.
16. **To approve the payment of cheques on the cheque payment schedule.**  
Mrs M Jones, salary, expenses, including laptop cost £523.25;  
Came & Co., insurance, £330.57  
Mr L Watkins, village mowing, playing field mowing; £560;  
RESOLVED to approve the payments
17. **Date of next meeting:**  
Monday 4<sup>th</sup> July 2016

The meeting closed at 9 p.m.