

EDINGALE PARISH COUNCIL

DRAFT MINUTES OF PARISH COUNCIL MEETING

Meeting of the Parish Council
held on Tuesday 3rd May 2016
at 7.30 pm at Edingale Village Hall.

Members present:

Cllr C Wesley (Chair)
Cllr S Dhillon
Cllr Cliffe
Cllr N Mason M.B.E.
Cllr Lacey
Cllr J Startin

Mrs M Jones, Clerk, 3 members of the public.

- To Appoint a Chair. To receive the Chair's Declaration of Acceptance of Office.**
Cllr Wesley was proposed by Cllr Startin, seconded by Cllr Dhillon and agreed to serve as Chair for a further 12 months only. The Declaration was signed.
- To receive apologies**
Cllr Van Arkadie had apologised and his apology was approved.
- To receive any Declarations of Interest**
None received
- To approve the Minutes of the meeting of 4th April 2016.**
The Minutes were approved as a true record and signed by the Chair.
- To receive the Clerk's Report**
As reported in the Annual Parish Meeting, a defibrillator provided by the Parish Council had now been installed on the front wall of Edingale Village Hall. It had a lockable cabinet, so anyone needing to use the device must first phone 999 to be given the code. Verbal instructions were given so that anyone could use it on a heart attack casualty. A second device, supplied free to the village by the British Heart Foundation, had been delivered for installation at or near to the Black Horse. Training in CPR would be arranged shortly.

6. **To receive correspondence**
SPCA bulletins
The Pensions Regulator, auto enrolment
National Forest, Changing Landscapes Scheme consultation
Invitation to Chair of Lichfield's Civic Service
Healthwatch information
7. **To receive Councillor's Reports**
Cllr Mason suggested the use of a suggestion box for matters for the Parish Council to deal with. The Village Hall already had a book for this purpose and would add this to the notice.
Cllr Mason also said that she would arrange the plants for the tubs before the next meeting.
Cllr Cliffe said that the Village Hall Committee had asked whether the Parish Council could consider match funding towards car park renovation; this would be discussed under item 13.
Cllr Lacey said that the landlord of the Black Horse was considering approaching Tesco or the Cooperative to find out whether they would consider opening a village shop at the premises. It was felt that access and planning permission would need to be clarified, but in principle a village shop would be welcome. Further details would need to be forwarded to the Council for consideration at a future meeting.
8. **To consider any planning matters**
(a) Application for wind turbines at Raddle Farm - according to South Derbyshire Planning website the application had now been withdrawn.
(b) Permissions had been granted for the following applications:
16/00080/OU Oak View Farm, Pessall Lane; change of use from agriculture to equestrian, formation of menage and associated works.
16/00012/FUL White Knights Cottage, Croxall Road; demolition of existing cottage and erection of a 3 bedroom dwelling with basement, detached garage and all associated works.
9. **To approve the Annual Governance Statement.**
The Annual Governance Statement was approved by the Council and signed by the Chair and Responsible Finance Officer. RESOLVED.
10. **To approve the Annual Accounting Statements.**
The Annual Accounting Statements were approved by the Council and signed by the Chair and Responsible Finance Officer. RESOLVED.
11. **To review Standing Orders, Financial Regulations, and Risk Assessment**
RESOLVED to approve the policies.

12. **To approve renewal of the Parish Council's insurance.**
RESOLVED to approve renewal of the insurance recommended by Came & Co, according to the quote provided by Ecclesiastical Insurance.
13. **To consider Village Hall repairs.**
RESOLVED to consider specific requests for assistance with the most urgent repairs. The Village Hall Committee would be asked to provide costs and quotes for consideration at the next meeting.
14. **To consider use of a CCTV system**
Following a demonstration of a CCTV system at the Annual Parish Meeting it was agreed to discuss this further at the next meeting. Councillors should consider where cameras should be sited and how many were required so that an estimate of likely costs could be made.
15. **To approve an application for funding to the Transparency Fund.**
RESOLVED to make an application to the government's Transparency Fund for the costs of a computer and scanner to enable the Parish Council to comply with obligations to publish information. *Action:Clerk*
16. **To receive the Financial Report**
(a) The bank reconciliation to date and details of final accounts and payments against budget were given. The precept had been received.
(b) On- line banking - Cllrs Dhillon and Startin were given details of how to register tokens to enable authorisation of payments.
(c) The Cambridge Building Society had queried whether the transfer of funds for assets should be subject to 90 days notice. It was agreed that the notice period would be given.
RESOLVED to approve the Financial Report.
17. **To approve the payment of cheques on the cheque payment schedule.**
Mrs M Jones, salary, expenses, including printer/scanner cost £301.51;
Mr L Watkins, village mowing, playing field mowing; £720;
Staffordshire Parish Councils Association, subscription, £197;
KFL Electrical Ltd, Village Hall security lighting, £645;
Mr K Pilgrim, Smartwater signs, Best Kept Village entry, £83.40;
Community Council of Staffordshire, membership, £25
RESOLVED to approve the payments
18. **Date of next meeting:**
Monday 6th June 2016

The meeting closed at 9.25 p.m.