

# EDINGALE PARISH COUNCIL

## DRAFT MINUTES OF PARISH COUNCIL MEETING

Meeting of the Parish Council held on Monday 3<sup>rd</sup> June, 2013  
at 7.30pm at Edingale Village Hall.

Members present:

Cllr C Wesley, Chairman

Cllr Mrs N Mason MBE

Cllr H Dhillon

Cllr S Sprason

In Attendance:

Mrs M Jones, Clerk to the Parish Council

7 members of the public

1. To receive Apologies Cllrs Startin and Cliffe had apologised; apologies accepted.
2. To receive Declarations of Interest and to consider written requests from Councillors for the Council to grant a dispensation. None received.
3. To approve the Minutes of the Parish Council Meeting held on 7<sup>th</sup> May  
The Minutes were approved and signed by the Chairman.
4. To adjourn the meeting, to hold the Public Session (maximum 15 minutes) and to reconvene the meeting  
Members of the public discussed the planning application at the Black Horse, and introduced a representative from CAMRA who talked about pub closures. Residents were preparing a response to the application and had taken advice on objecting to this on planning grounds. Contributions from residents on the need for the pub, the loss of a local facility and on the viability of the business would shortly be produced. Residents felt that the objection would carry more weight if it came from the Parish Council, and it was agreed that the paperwork would be forwarded to the Clerk for inclusion with the Parish Council's objection to be sent to the District Council's Planning Department.
5. To receive the Clerk's Report  
**Dog fouling** - The District Council had confirmed that improved signage had been installed. They had patrolled the area and had not observed any owners committing an offence by not clearing up after their dogs.  
**Path on Croxall Road** - Councillors were asked to confirm the addresses of houses where it was hoped to improve the footway.  
**Development at Catton Hall** - confirmation had been sent that the Parish Council had no objection to this.

**Tree quotes** - There were new owners of the nearest property and they would be contacted for their views on the work required.

**Pessall Lane drainage** - Severn Trent had indicated that the new developments were not expected to cause any drainage problems.

**Obituary for Paul Elverson** - Cllr Sprason had arranged for this to be displayed on the website.

**Highways** - all issues raised at the last meeting had been reported, but it was not known whether action had taken place yet.

**Registration of the Village Hall** - the solicitors had been instructed to commence this.

**Neighbourhood Highways Team** - Councillors were asked to request tasks for the team's visit in mid July, a list of suggested tasks would be sent.

#### 6. To receive correspondence

Lengthsmen's Agreement.

Arboricultural Officer regarding Woodland Trust free trees packs.

Ansons regarding Registration of Village Hall.

Lichfield District Council regarding geographical information.

SPCA bulletins.

Forest Scene, National Forest newsletter.

Severn Trent, regarding Pessall Lane developments.

#### 7. Councillor's Reports

Cllr Mason asked about the grass at the Village Hall which had not been cut; the Clerk reported that there had been problems due to illness in the team at the Grounds Service but she had finally been able to contact them that day about this. However as an offer had been received from a resident to cut the grass it was agreed to arrange this with him as soon as possible.

*Action:Clerk*

Cllr Mason also requested that the Christmas Dinner be put on a future agenda.

Cllr Dhillon reported that the Village Hall Committee had not had any further meetings. He enquired about the security of the Council's investments and whether the amount to be invested in the Coop Bank was below the £85,000 limit, the Clerk replied that it was, and the capital fund was divided between two accounts.

Cllr Sprason enquired about consultation on the Strategic Housing Land Assessment; the Clerk would discuss this with the Planning Department and report back.

*Action:Clerk*

He also said that the walkway between the graveyard and the field was overgrown and it was agreed to ask the contractor to trim this as the work could be done under the Lengthmen's agreement.

*Action:Clerk*

Cllr Wesley reported that the drain in School Lane was still blocked; the contractor would be asked to clear it as he had previously done this task.

*Action:Clerk*

#### 8. To receive District and County Councillor's comments.

None received.

**9. To consider any planning applications.**

13/00538/COU Black Horse, Edingale; change of use from pub to residential.  
RESOLVED to object.

The Clerk had produced a draft letter of objection; Councillors agreed that this would be sent subject to any amendments received over the following week; the Parish Council's comments and those of residents would be forwarded to the Planning Department as soon as possible. *Action:Clerk*

**10. To approve the accounts for financial year 2012-13 and agree to submit the Annual Return.**

RESOLVED approved.

The Annual Return would be sent to the External Auditors. *Action:Clerk*

**11. To consider changes to the website.**

Cllr Sprason reported back on his meeting with the web host and various improvements would shortly be introduced. *Action: Cllr Sprason*

**12. To approve a Health and Safety Policy.**

An initial draft was considered; further additions would be made and this would be considered at future meetings. *Action:Clerk*

**13. To approve response to letter regarding Blakeways Close/Rowley Close.**

Following discussion of how to respond to the resident's queries the Council's response was agreed. *Action:Clerk*

RESOLVED that no further communications would be sent.

**14. To consider response to hedgerow retention notice appeal.**

RESOLVED no response would be sent to the Planning Inspectorate regarding the appeal.

**15. To consider any progress on footbridge at Harlaston.**

RESOLVED to write to Harlaston Parish Council regarding the tree which had fallen. *Action:Clerk*

**16. To consider free tree offer.**

RESOLVED to apply for a free medium pack of wetland saplings which if received could be planted on the land at Blakeways Close to assist with flood protection.

*Action:Clerk*

**17. To receive the Financial Report.**

Bank Accounts - the forms had been sent to transfer the accounts to the Co-op Bank. The bank reconciliation was received.

Capital funds - the funds would be placed in a Co-op fixed rate deposit account.

**18. To approve the payment of cheques on the cheque payment schedule.**

Approved payments to Mrs M Jones, salary and expenses; HMRC PAYE; Mr L Watkins, grass cutting and litter pick; Broker Network, annual insurance fee; Ansons LLP, search fee; Cllr Mason, reimbursement plants; Co-op Bank, transfer.

**19. Date of next meeting.**

Monday 1st July at 7.30 p.m. The meeting closed at 21.35.